

DEPARTMENT HEAD MONTHLY REPORTS TO THE TOWN MANAGER
MARCH, 2007

Below, please find a compilation of reports from each Town Department

ASSESSOR: Submitted by David Utakis

Typically this office is done with handling abatements by the end of March, but that is not the case this year due to the large number received. So far we have processed 71 of the 92 abatement applications received.

During the month of March we granted 19 abatements which returned \$16,009.01 to taxpayers. Fifty-two abatement requests were denied. The abatement process should be complete by the third week of April.

The final day to apply for real estate tax exemptions was March 29. Barbara Harris and Jennifer Hyland processed 156 exemptions worth a total of \$69,582.60. Although there were five fewer exemptions granted than in 2006, the amount exempted increased by \$6,386.91. On average, veterans received a 65% increase in their tax exemptions.

New to the assessor office this year was the processing of senior work-off abatements which allow eligible senior citizens to work for the town to help pay their taxes. The program is administered by the senior center, but the funds now come out of the assessor overlay account instead of a separate appropriation.

There were six work-off abatements processed worth \$2,769.19. We continued to have only two tax deferrals this year worth \$5,083.95. The deferrals are simply a delayed tax payment. The office granted 213 automobile excise tax abatements through March 31.

I am pleased to report the multiple listing service indicates single family house sales for the first quarter of this year increased from 12 units last year to 21 units this year. The average selling price this year has been \$336,881 opposed to \$356,514 last year.

The condo market slowed somewhat with 15 sales in the first quarter last year as compared to a dozen so far this year. The average selling price also dropped from \$256,850 to \$244,700 during the same period.

Of all the multiple listing service reported sales recorded as of March 31, only one property was new construction. We still have a large number of single family homes and condominiums which were started last year but have not received occupancy permits yet. Typically builders hold out on getting occupancy permits until they have a purchase and sale agreement on a property in order to avoid paying supplemental tax bills.

There are more than 80 single family homes on the Uxbridge real estate market today with an average selling price of \$445,000 in a range from \$209,900 to \$1.4 million. The condo market has more than 50 units starting at \$141,900 with an average selling price of \$293,000.

On March 28 I attended an extremely helpful seminar offered by the Worcester County Assessors Association. The session featured two state Department of Revenue certification advisors who acknowledged last year was an extremely difficult year to get a three year re-certification of values done. A few towns have yet to complete their FY2007 certifications. We completed ours and are

working on our FY2008 interim year adjustments. Helpful suggestions were offered by the advisors for those planning re-certifications in the future to avoid the bottlenecks that happened last fall.

The month ended with this office still waiting for our new GIS maps for FY2007. The hold-up is the creation of a new data transfer program which should be ironed out in April. Our GIS web-site will be updated as soon as this transfer program allows it.

BOARD OF HEALTH: Submitted by Susan Smith

The following is a summary of Board of Health activities from 3/1-3/31/07:

Food inspections – 3

Food re-inspections – 2

The Board of Health office completed the following by e-mail, phone and walk-in:

Calls for service – 356

Request for copies – 8

Complaints investigated - 9

Animal complaints – 2

Phone calls – 250

Walk-ins – 106

Meetings held: 2 - March 1 and 15

Relevant actions:

- Arbovirus conference in Shrewsbury, March 1, 2007, Susan A. Smith, Chairman Cay Den Herder, Member.
- Thomas Rice, Member reviewed renovation plans for Hannaford's Market, North Main Street and approved the engineering changes that were previously requested by the Board.
- Thomas Rice, Member met with members of the Stanley Mills renovation company, did a site visit and reviewed, with them, the rules and regulations that are necessary when sand blasting.
- March 1, 2007 following a public hearing, new Article XI Minimum Requirements for Subsurface Septic Systems regulations were unanimously adopted by the vote of the Board. New septic applications forms were also unanimously adopted by the vote of the Board.
- March 1, 2007 variances were granted for a septic repair at 134 Rivulet St.
- March 15, 2007 the Board voted unanimously to hire Dennis Costello as interim Health Agent.
- March 15, 2007: David J. Sullivan, American Waste Brokers, Holliston, MA.
- Mr. Sullivan introduced the Board of Health to his services which are roll off containers, metal sales and hauling containers. David told the Board how the Town of Uxbridge could earn revenues, a percentage from the sale of metals, by using his services.

BUILDING DEPARTMENT: Submitted by Nick Gazerro

Hannaford Market will be starting their remodeling project this month.

I have had several meetings during this month about projects at Stanley Woolen Mill, Summerfield at Taft Hill Estates, Hannaford's, AC Technology, Crown & Eagle and Bernat Mill. All meetings were held at the Building Department. Most of the construction & improvements are currently moving forward.

This month there were three District meeting: Tony's Pizza, Holy Cross College and Plainfield.

During the heavy rains at the beginning of the month, I had to check houses about the integrity of the structures.

For March 2007, the number of permits issued and the fee collected is as follows:

Building Permits	20	Fee's Collected	\$4,127.00
Electric Permits	14	Fee's Collected	\$ 775.00
Plumbing Permits	11	Fee's Collected	\$ 555.00
Gas Permits	9	Fee's Collected	\$ 340.00
		Total Collected	\$5,797.00

Following are the Building Permits that were issued during the month of March 2007.

- | | |
|--------------------------------|------------------------------------|
| 1 Basement Remodel | 5 Roofs |
| 1 Demo of House | 2 Single Family Homes =3511 sf |
| 1 Concession stand rebuild | 1 Addition over garage |
| 2 Garages, 1 with storage over | 1 Mudroom & Deck |
| 1 Move & Rebuilt walls | 1 Repair roof due to Fire |
| 2 Signs | 1 Fix walls in halls on Commercial |
| 1 Redo Office & Bath | |

3 of these were for Commercial

There were 2 Occupancy permits issued during March

CABLE ACCESS: Submitted by Barry Giles

High School Communication Class: The students participating in the internship and independent study program have been trained on the television production equipment and are beginning their video projects. We are aiming for the beginning of April for our first show to be aired in April.

Supplier Sponsored Trade Show and Seminars: I attended the Camera Company's 6th Annual Trade Show and Seminars in March. I was able to participate in many free seminars ranging from the latest technology available to local cable stations to how to build a studio in the 21st century. The most exciting part of the trade show was when I had the opportunity to review a mobile production trailer offered by Tecne Collection.

Over the past few years I have been researching the possibility of purchasing a mobile production truck for remote broadcast. After receiving information about this production trailer, it seemed more cost effective to research it further. I am in the process of designing a trailer with my representative from the Camera Company to see how much this would cost. I should have more information during the month of May.

Community Programming: A small group of volunteers continue to produce local programming for channel 12. David Moriarty has started his new season of "Uxbridge, My Kind of Town" and Marla Zeneski has been producing programming for the Women's Club. I have been working on a cooking show which we will begin shooting in late April and keep an eye out for a new magazine program which should start airing in May.

Cable casting Problems: Charter Communications started work on the cable system during the last few weeks of March. They plan on replacing the old modulators for the three PEG channels in the beginning of April.

UCAT Meetings: There have been no UCAT meetings for the past few months. Channel schedules that were running on the UCAT website will soon be available on the town's website.

CONSERVATION COMMISSION: Submitted by Rachel Landry

Permitting Activity

The Commission received 1 new application for work near or within wetlands:

Kennedy, Mathew - Aldrich Street (Map 45, Parcels 968, 1017 & 4883) – NOI – DEP #312-863

Construction of a paved driveway for a single family home. Portions of the proposed work are within Bordering Vegetated Wetland and within 100-foot buffer zone of Bordering Vegetated Wetland. A culvert crossing is proposed for a small portion of wetland between the access from Aldrich Street and the building site. The applicant proposes to replicate the lost wetland area. The Conservation Commission visited the site to better assess the potential impacts to wetland. The crossing was deemed minimal and necessary to access the upland area in the rear of the parcel. An Order of Conditions with reference to wetland replication plans was issued for the project.

One Violation was discussed:

Thomas, Gary and Kelly - 190 Cross Street (Map 17, Parcel 4822) – Viol. #0107

Unpermitted construction of a pier within Land Under Water, Inland Bank, and 200-foot Riverfront Area of Cold Spring Brook. Mr. Thomas appeared before the Commission to respond to the allegation. A wooden pier with log footings was constructed in the brook without permits. Mr. Thomas alleged that he was unaware permitting was required. Mr. Thomas also indicated that he had removed dumped tires and other debris from that portion of the Brook. Ms. Landry, Conservation Agent, indicated that the work may be allowable under the Wetlands Protection Act, but that any work within a resource area required a Notice of Intent filing. The Commission continued the deliberations into April.

Deliberations concluded on:

Fred Hutnak Development Corporation -74 & 84 Eric Drive (Map 8, Parcels 4247 & 4267) – NOI – DEP# 312-849

Construction of stormwater management structures associated with a proposed subdivision roadway. Work is proposed within 100-foot buffer zone of BVW. The Commission issued a standard Order of Conditions the project.

Deliberations continued into April:

Uxbridge Associates, LLC - 325 Mendon Road WAUCANTUCK (Map 20, Parcel 1749)

Construction of 147 condominium units, associated grading, utilities, parking and stormwater management structures. Portions of the proposed work are within 200-foot Riverfront Area of West River, 100-foot buffer zone of Bordering Vegetated Wetland, 100-foot buffer zone of Inland Bank, and Bordering Land Subject to Flooding. Upon reviewing case evidence pertaining to historic mill exemptions for work in Riverfront Area, the Commission has voted that the proposed work is not subject to the Rivers Protection Act. Deliberations continue on multiple aspects of the project. Stormwater management calculations are being peer reviewed.

Thomas, Gary and Kelly - 190 Cross Street (Map 17, Parcel 4822) – Viol. #0107

See above under Violations for further information.

Open Space Management: The Commission formed a subcommittee consisting of three members: Gretchen Duffield, Peter Lewis, and Russell Holden. The subcommittee will meet every other week to

work on a Land Use and Management Plan for the Pout Pond Conservation Land. It is common practice for Conservation Commissions to have a written Land Use and Management Plan for every parcel held. The written plan will give an overview of the natural resources of the parcel as well as history of management. The plan will establish the recognized conservation uses and Commission's management objectives for the land.

Ms. Landry has been assisting Ms. Nancy Lyle, who is heading up volunteer efforts critical in continuing use of a portion of Pout Pond as a swim facility. Ms. Lyle is working to renovate the existing beach house. A new roof for the structure is in the works.

The Commission continues to work with Mr. John Audet on acceptance of a gift of land which will add approximately 25 acres of forested land (primarily floodplain wetland, interspersed with pockets of upland) to the existing Legg Farm Conservation Area.

Other: Metacomet Land Trust - Cairns Property, West Street (Maps 43 and 42, Parcels 117 and 855)
– Conservation Restriction: Susan Speers and Lisa Moscinsky of Metacomet Land Trust appeared before the Commission to present a proposed conservation restriction to be granted to the Trust by The New England Forestry Foundation, represented at the meeting by Mr. Whit Beals. The Cairns property will be transferred to Laurel Brook Club, but a Conservation Restriction limiting use of the property to selective wood cutting will be held by the Trust. The Conservation Commission voted unanimously to support the Conservation Restriction.

Policy Discussion – Clarification of peer review process.

The Commission deliberated upon proposed changes to existing written policy entitled “Rules For Hiring Outside Consultants Under GL Ch. 44 § 53G”. Proposed changes were those suggested in the most recent update provided by the Massachusetts Association of Conservation Commissioners. The changes clarify that peer reviewers are to report directly to the Conservation Commission and not to the applicant or applicant's representative. The proposed changes were accepted.

COUNCIL ON AGING: Submitted by Marsha Petrillo

Special Thanks

Did you know? Last year, 65.4 million Americans volunteered through or for an organization and that nearly 29% of the American population volunteers! (Bureau of Labor statistics – Volunteering in America: State Trends and Rankings)

With these statistics in mind, the Uxbridge Senior Center and Tri Valley Services, Inc. send out our heartfelt thanks to Julie Woods, Chairman of the Uxbridge Board of Selectman, for taking time, once again this year, to volunteer during our March for Meals Campaign – *So No Senior Goes Hungry*. Julie, we are thankful for you and for the respect and the regard you show to our seniors. Your volunteer work is a great gift to our community! We look forward to your continued participation and support of our March for Meals Campaign – *“So No Senior Goes Hungry”*. See you next year!

At the same time, we appreciate and applaud all of our volunteers, drivers, and our many “friends” who serve on a regular basis. You are our unpaid staff and without you we could not reach our goals. Please never forget how important you are! We truly appreciate the great work that you do. Your care and your camaraderie have rippling effects throughout our community—thank you!

A very warm welcome to Bill Robidoux! Bill will serve as our Nutrition Site Manager during Carrie Walden's maternity leave. Now that the warm weather is here, why not drop in for lunch and meet

with Bill personally. Discuss your nutritional needs and get to know us. Bring a friend to one of our upcoming “*lunch n learn*” programs and avail yourself to our many practical, educational, wellness programs.

Outreach Report

Our Outreach Coordinator works 15 hours each week and is available on Tuesdays and Wednesdays from 9:00am – 3:00 pm and Thursdays from 8:00 am to 11:00 am.

Office Visits	16	Home Visits	6
Nursing Home Visits	8	Wakes & Funerals	3
SMOC Recerts & New Applications	6	Telephone calls in & out	96
Medical Appointment	2	Wellness Checks	3
SHINE / Office Visits	15	SHINE Meeting	1

Monthly Stastical Data

The following statistics represent the number of individuals using our transportation services, meals on wheels, luncheon attendance and attendance at our various programs for the month of March, 2007:

Van Transportation	319	Medical Transportation	81
Tai Chi	25	Card Games/Pitch	136
Meals on Wheels Delivered	1,691	Weekend meals delivered	40
Congregate Meals Served	554	Total Meals Served	2245
Cash Turnovers	\$100.00+	Phone calls in & out	797+
Guestbook	606+	Walmart	15
Cards sent to elders	50+	Free Tax Appointments & Info	56
Line Dancing	35	Hannaford	46
Lunch attendance	151+	CVS	14
Bank	9	Cardio & Yoga (New programs)	52
Computer Classes	28	Senior Club attendance	55
VNA Vital signs	10	St. Patrick’s Day Party	65

March 2007 – Senior Center events, programs & services

On, Thursday, March 15, 2007, I attended the MCOA Outreach Summit Working Group @ Milford Senior Center together with Officer Mike Divitto and Officer Greg Bach. The discussion centered around the fact that Senior Center Directors, Outreach and Senior Center Staff are often referred to as “silent partners” of the police departments and fire departments. Presenters from the Concord COA and the Concord Police department shared with the group how their unique partnership helps to serve the elders in their town. Lori Kalinoski, Outreach Worker from the Concord COA conducted the workshop. Officer Divitto, Officer Bach, The Police and Fire Chief will begin to work together to develop a similar “partnership” here in Uxbridge. It is an exciting prospect for our community and a very positive

We are grateful to the Nealon and Potter family for sharing their fine skill for Irish Step Dancing at our St. Patrick's Day Party on March 15th. We enjoy watching the children each year and many remarked on how graceful and talented the children have become. Sixty-five seniors attended our party! We thank Alan Keeler for his generous donation of green carnations for everyone in attendance.

I want to thank the COA Board members and Chairman Julie Woods for attending the MCOA training session held at the Sutton Senior Center on Friday, March 30th. This informative program covered a variety of subjects including the roles and responsibilities of board members, staff and volunteers, as well as topics relating to COA services and activities with an overview of the aging network in Massachusetts. The training was conducted by Mr. Emmett Schmarsow, Program Manager for COA's at the Executive Office of Elder Affairs for more than 25 years.

DPW: Submitted by Larry Bombara

WATER

1. The Division has begun the DEP required water audit and Conservation plan which, once approved, will assist the department in permitting the proposed Rosenfeld well field.
2. Negotiations have been completed to acquire additional well head protection land at the Blackstone well field. Town meeting action is expected in May and the P & S is under development.

WASTEWATER

1. The Crown and Eagle ROW has been cleared and work will be curtailed until the FY 08 budget has been approved.
2. Three years worth of compost has been removed from the facility and transferred to the new Rosenfeld well field to reclaim and establish vegetative growth at the site.
3. The Division is actively participating in a USGS / EPA nitrogen study of the Blackstone River in response to the State of Rhode Islands demands for stricter limitations on loadings from treatment facilities.

HIGHWAY

1. Bids have been awarded to Murray Paving for work on Glendale Street and Cross Road and Lorrusso Corporation for the sidewalk and drainage work on Pleasant Street, Elm Street and Rivulet Street. It is anticipated that work will commence within 6 weeks.
2. Sidewalk and roadway street sweeping has begun.

OTHER

The DPW will be participating in the 5th Annual Massachusetts Construction Career Days (MassCCD) on April 24th and 25th at the New England Laborers Training Academy in Hopkinton Ma. More than 1800 high school students will participate and learn about job opportunities in the industry, including the construction, engineering and environmental fields.

FIRE DEPARTMENT: Submitted by Peter Ostroskey

INCIDENT REPORT: The Department responded to 180 emergency incidents including 6 fire/explosion incidents, 1 overpressure/rupture, 118 rescue/medical emergencies, 9 hazardous conditions, 26 service calls, 7 good intent calls, 10 false alarms and 3 special type/complaint responses. We provided mutual aid to neighboring communities 10 times and received mutual aid on 4 occasions. Our personnel operated at significant incidents including:

- Response to 17 locations throughout town for water emergencies during a period of rain on the frozen ground on March 2;
- Treatment and transport via Lifeflight of one adult male injured in an industrial accident on Glen Street on March 9
- Extrication and treatment of four adults injured in a two car motor vehicle accident on Douglas Street at Smith Street on March 23
- Treatment and transport of one adult male fatally injured in a motorcycle accident on Route 146 at Route 146A on March 27.

The ambulance service evaluated 99 patients, provided care and transported 84 to area hospitals. The transports were to Milford Regional Medical Center (77), U-Mass – University Campus (2), St. Vincent's Hospital (4), and Rhode Island Hospital (1). Advanced life support service support from other agencies was involved on 42 occasions.

FIRE PREVENTION: Permits and inspections completed over the past month include 25 smoke/carbon monoxide detector inspections were completed, and permits issued for home heating oil storage (10), storage of smokeless and black powder (1) and open air burning (249).

We met with the Massachusetts Department of Fire Services representatives during the month relative to storage and handling of certain materials in one warehouse occupancy, details regarding activation of aboveground storage tanks at one site, and fireworks display process and site review at one location.

TRAINING: Personnel received training and participated in drills on assisted albuterol treatment and respiratory emergencies and tactics and strategies for brush fire operations. Several members participated in a course on flashover recognition presented by the Massachusetts Firefighting Academy in Uxbridge on March 24. The Uxbridge DPW provided use of their site on Hecla Street for the practical portion of this training as well as support services during the training.

Apparatus and personnel were deployed to assist the Academy at the regional training academy underway in Douglas. Uxbridge has a firefighter in training in the course and all participating departments provide support equipment and personnel during the program.

One member attended training on juvenile fire setting and the new school reporting requirements at the Fire Academy in Stow and Fair Labor Standards Act requirements in Southbridge.

GENERAL: On Saturday, March 10 the Second Annual Recognition Night for our personnel was held at the Polish Hall. Service awards were presented to the following members; Citizen Volunteer Award to Harley Keeler; 5 year service award to Michael Ambrosino, Cheryl Ethier, Joseph Healy and Mark Mancuso; Unit Citation for Training Committee members Todd Bangma, Jason Bangma, Rick Nedder, Joe Nedder, Kevin Feen and Brett Lisak; Achievement Award to EMT – Intermediates Bill Kessler, Leonard Gervais, Brett Lisak and Cheryl Ethier; Achievement Award to EMT – Paramedic Kevin Feen; and Outstanding Service Award to Bill Kessler and Melissa Blodgett for their efforts in advancing the EMS Service. Thank you to the Board of Selectmen for their show of support on March 10 and congratulations to the honorees.

FINANCE DIRECTOR: Submitted by David Genereux

Fourth quarter tax bills were mailed on March 26th and are payable on May 1, 2007. Please be advised that we will be following the following schedule regarding the FY 2007 demand and tax taking process:

- Subsequent Takings (For properties already in tax title): May 3, 2007
- Demands: To be mailed on May 7, 2007
- Advertising: Legal Ad to appear in the June 13th edition of the Blackstone Valley Tribune
- Tax Taking: All parcels will be placed in tax title on June 29, 2007

We need to put all delinquent real estate tax balances into title by June 30 in order to remove tax liabilities from our balance sheet. Free Cash is always reduced by outstanding tax balances. Tax title accounts are considered to be assets, not liabilities, and therefore result in no accessions of Free Cash. Future tax takings will follow this schedule.

The first commitment of motor vehicle excise tax bills for 2007 were due on the 26th of March. Taxpayers who owned their vehicles throughout calendar year 2006, and who did not receive an excise tax bill should contact the Treasurer/Collector's Office.

I am pleased to announce that our new Town Accountant, Justin Cole, will be starting on April 7, 2007. Justin has a Bachelor's degree in Economic from the University of Massachusetts, Amherst, and has been employed by State Street Bank since 2004, with his last position being that of Financial Information Manager.

Update on the FY 2008 Budget: We are currently crafting final Town Manager Recommendations for the FY 2008 Budget. A future submission will be prepared within the next week or so outlining the state of the FY 2008 budget, current budget adjustments, as well as a three year forecast of revenue and expenditures. We will also detail our recommendation, along with the reasoning behind the strategy that we will employ in designing and implementing the FY 2008 budget. For now, I will include the update from last month on this report:

The FY 2008 budget recommendation was prepared using revenue forecasts based on FY 2006 actual receipts. We have completed our revenue calculations, and are expecting to see overall town revenues to marginally increase, by \$515,582.00 to \$3,497,021 for FY 2008. This represents only a 1.56% increase over the FY 2007 budget amount. This forecast includes the first proposed local aid distribution from the Governor's budget, which shows the Town's distribution rising from \$11,536,654 to \$11,693,812, an increase of \$157,158 or 1.30% over this year's local aid.

The original budget submissions by departments, boards and committees totaled \$37,141,091, an increase over the current year's budget by \$3,644,070, or 12.61 percent. The difference between the increases in revenue less the increase in expenses resulted in a deficit of \$3,128,488 (\$515,582 - \$3,644,070).

The FY 2008 budget recommendation currently stands at \$35,395,509. This version of the budget reflects cuts from the original department submissions of \$1,745,582. They will be spelled out more succinctly in the Budget Message that we will be issuing shortly. Vacant positions have been eliminated, and there are no staff upgrades, or new hires. Expense budgets have been reduced. There are no funds for virtually any small or large capital purchases. The Town side of the budget anticipates

purchasing one police cruiser. Step and contractual increases have not been cut. All department heads, save those with contracts with other boards, have been but in for a 2 percent increase, in order to keep pace with contractual increases.

It is important to note that we found department head budget submissions on the whole to be articulate and genuine. They were submitted timely, and accurately reflected the department's needs in order to continue to provide services to the community. Unfortunately, the cuts being recommended were necessitated by the lack revenue growth, not by any belief that budgets were inflated.

On the expense side of the ledger, increases in fixed costs, such as health insurance, utilities, and Worcester Retirement have contributed \$817,324 in increases to the FY 2008 budget. Despite the cuts made in the Manager's recommended budget, it remains out of balance by a total of \$1,898,488 as of this writing. We are anticipating meeting with the Board of Selectmen, the Finance and School Committees, and the department heads in the near future in order to seek assistance in crafting a viable recommendation.

Treasurer's Cash Balance: January & February

Cash Balance – January 2007	
Treasurers Cash Balance (December 2006)	9,680,906.04
Add: January Receipts	4,848,633.83
Less: January Warrants	(3,595,915.16)
Cash Balance: January	10,933,624.71
Cash Balance – February 2007	
Treasurers Cash Balance (January 2007)	10,933,624.71
Add: February Receipts	1,783,709.11
Less: February Warrants	(3,018,018.14)
Cash Balance: February	9,699,315.68

March Tax Collections:

Motor Vehicle	875,821.44
Personal Property	49,989.50
Real Estate	162,830.29
Tax Title	7,960.69
Interest, Liens & Fees	6,210.61
Totals	1,102,812.53

Please note that last month's report stated reported tax collections as being from January. Those totals were actually February collections. Please accept my apologies for the error.

POLICE DEPARTMENT: Submitted by Scott Freitas

During this time dispatch received, responded to and/or dispatched 1037 calls for service to the Police, Fire or EMS. That is 151 more calls than March of last year. As you know 2006 now holds the record for calls for service from the police department. In the first three months of this year we have surpassed the 2006 totals to date by 10%. 13.6% of March's calls were Fire/EMS related, which usually also required a police response and 86.4% were strictly police related.

- 91 Motor vehicle citations were issued that included 114 separate violations.
- 24 Motor Vehicle Accidents were investigated with 9 injuries out of 39 occupants. This is 1 collision higher than February of 2007 and for the year 2007 compared to 2006 the numbers are up 18.5%. The department will be redeploying some of our enforcement activities when available to attempt to reduce the numbers.
- 40 arrests or applications for criminal complaints were made this month. Five were for domestic violence situations. Five were for Drunk Driving. As opposed to last month, Wednesday was the day in which the most arrests occurred, with Monday being a close second. The majority of arrests were of people age 18 to 24. Persons age 25-34 and 35-54 both came in a distant second. There were 7 arrests for persons age 11-17. Overall, there were 5 more arrests than last March. Overall this year we are up 11% over last year. The department once again investigated some serious sexual assaults this past month all of which involved individuals that knew each other.

As stated last month, relative to road construction, by spring the traffic patterns will once again become a difficult issue and the traffic patterns are apt to change quickly due to the needs of new projects on a daily basis.

Training: Officers Scott Brown, Detective Jody Dwight, and Sergeants Peter Emerick, Michael Wilson and Timothy Burke completed In-Service Training this month. Officer Brian MacDonald, Dispatcher Melanie Blodgett-O'Toole and Dispatcher Joseph Lefebvre received CPR and First Responder Instructor refresher training. Dispatchers Matthew Beddard, Jacob Schultzberg and Kristen Vaidya all attended prevention of suicide in the municipal cell block training. Officers Gregory Bach and Michael DiVitto attended senior citizen outreach training. Dispatcher Melanie Blodgett-O'Toole attended APCO basic telecommunicator training. Officer Daniel Deveau and Sergeant Timothy Burke attended training in Alcohol Compliance checks and fraudulent identification investigation. Numerous training sessions will be attended during the upcoming months by many officers including but not limited to full time In Service Training.

Emergency Management: Sgt. Emerick has continued his hard work relative to Emergency Management planning and NIMS compliance training. More planning and training is scheduled in future months. Upgrades are still underway for the town's radio antennae system which should be completed in early spring.

Grants: Funding has been obtained from the 911 Fund of UNI Bank for \$1000 to conduct training in domestic violence topics in June of this year.

Animal Control: The dog officer responded to at least 29 complaints in the month of January.

Events: The Rape Aggression Defense Class was completed as part of Uxbridge High's Adult Education Program taught by Officers Prior and Bach. The Citizen's Police Academy began the end of March with 18 people attending. The class runs through May 9, 2007.

TOWN CLERK: Submitted by Joseph Kaplan

TOWN MEETING OF January 9, 2007:

As previously reported, Article 2 was approved by the Attorney General's Office. Additional posting requirements had to be met, and were met, in regards to Article 1 and will be reviewed by the Attorney General's Office.

ELECTIONS:

- We are currently recruiting poll workers for the May 22, 2007 Election.
- Nomination papers were released to candidates and submitted back to our office for signature certification.

VITAL RECORDS:

In the month of March we have recorded with the Secretary of State:

- 30 Birth Certificates
- 16 Marriage Licenses
- 28 Death Certificates

On the 10th of the month a state report is required recording the number of births, marriages, and deaths that have been processed by the Town Clerk's office.

We issued:

- 13 certified copies of birth
- 3 certified copies of marriage certificates
- 11 certified copies of death certificates

All birth, marriage, and death certificates have to be indexed on a monthly basis.

REQUESTS/CERTIFICATES/LICENSES ISSUED:

- 10 Business Certificate applications processed
- 7 couples filed new marriage intentions
- 150 Dog Licenses
- 12 Kennel Licenses

OTHER ITEMS ISSUED:

- 2 Street listing books sold
- 1 resident list on disk sold
- 27 Notarizations performed

TURNOVERS:

Our office handles the dog licenses as well as processing the money collected for the licenses, late fees and fines by the Animal Control.

Total amount of money turned over to the Treasurer/Collector's office for the month of March was **\$1,691**

VOTER REGISTRATION: We processed 48 voter registration forms this month. These multi-purpose forms are used for new registrants, or to change one's name, address, or party affiliation. We also deleted 5 voter registration records due to deaths or voters moving out of Uxbridge.

PUBLIC OUTREACH: I have met with officials from the Uxbridge School Department and the Blackstone Valley Regional Technical School to implement voter registration for students who have reached or approaching their 18th birthdays, and to recruit poll workers. I am also in discussion with these institutions to recruit students for community service and internships.

I am working with Susan Stanovich, Director of the Uxbridge Public Library, to have registration forms and informational postings at the library.

A press release was issued regarding the availability of nomination papers for the Town Election.

OFFICE RECORDKEEPING: The Town Clerk's Office is the archival repository for the town. Our office is responsible for all 20 day appeals on ZBA decisions, filing Planning Board documents (i. e. Form A), various board/committee minutes, time stamp postings of meetings and agendas. We also display agendas and meeting postings for public viewing. Individuals may request copies of meeting minutes, agendas and postings through our office.

CUSTOMER SERVICE:

- Research, which entails 20 to 25 hours per month
- Genealogy
- Swearing in of committee members, new police officers, and public officials

STAFF: We welcome Elizabeth Pasichny who is working in our office part-time through the end of June. She is working primarily on census data entry input.

We also welcome Andy Masiello, a student from Johnson and Wales, who is donating 2 hours per week to our office for his school's community service requirement.

BOARD OF REGISTRARS: The Board of Registrars held a meeting on March 14, at the call of Chairwoman Cecilia Boatman. Jennifer Nealon and Lanny Remillard, and I attended our first board meeting as registrars. Nomination papers, absentee voting, and Election Day procedures were discussed.